



C.A.F.M.E. Trust's

SIDDHANT COLLEGE OF ENGINEERING.

(Approved by AICTE, Recognized by Govt. of Maharashtra and Affiliated to S.P. Pune University & MSBTE)
At. Post - Sudumbare, Tal. - Meval, Dist. - Pune, PIN - 412 109 ☎ 02114-661904.
Website: - www.siddhantcoe.edu.in E-mail: engineeringprincipal@gmail.com

Date: 05/07/2019

Cycle 1: 01/07/2019 to 30/06/2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No. 1 (2019-20)

Minutes of Meeting and Action Taken

Date of Meeting	Time	Venue
05/07/2019	01:30 pm	Principal Office

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Mr. G.M. Deshmukh	IQAC Member (Management)
2.	Mr. U.V. Shinde	IQAC Member (Principal)
3.	Mr. H.M. Chaurse	IQAC Member (Admin. staff)
4.	Mr. R. R. Kulkarni	IQAC Member (Coordinator)
5.	Ms. K. S. Reddy	IQAC Member (Co- Coordinator)
6.	Dr. P.A. Makasare	IQAC Member (Faculty member)
7.	Mr. B.N. Deshmukh	IQAC Member (Faculty member)
8.	Dr. Deepak Gupta	IQAC Member (Faculty member)
9.	Dr. Shyam Gupta	IQAC Member (Faculty member)
10.	Mr. V.S. Bhatlavande	IQAC Member (Faculty member)
11.	Mr. B.B. Kedar	IQAC Member (Faculty member)
12.	Dr. Brijendra Gupta	IQAC Member (Faculty member)
13.	Mr. D.V. Taras	IQAC Member (Faculty member)
14.	Mr. A.M. Mahatme	IQAC Member (Admin. staff)
15.	Mr. G.B. Mane	IQAC Member (Admin. staff)
16.	Ms. D.R. Babar	IQAC Member (Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

1. IQAC Coordinator Mr. R.R. Kulkarni, welcomed the new Principal Prof. U.V. Shinde as a chairperson of IQAC and also welcomed to all IQAC members.
2. Minutes of the last IQAC meeting dated 31/05/2019 were reviewed and the activities and initiatives of IQAC for the academic year 2018-19 were briefed.
3. Principal Prof. U.V. Shinde insisted the significance of IQAC and its role in establishing standards, methodologies and systems to be followed by the institution. It has been resolved to take initiatives and action to successfully implement the revised curriculum design with POs, PSOs and COs.
4. It was decided to conduct Faculty Enrichment Programme on Teaching, Evaluation and Assessment Methodology for all teaching faculties.
5. Chairperson requested to device an action plan to analyze and review the feedback.

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Point No. 1: Discussion on plan of action for preparation of NAAC -AQAR for 1st cycle under IQAC and criteria wise allocation of work.

Resolution: Department wise Faculty members were allotted as a criteria wise Coordinator/member by concerning with respective department head.

Action taken: Mr. R R, Kulkarni along with all department head and Principal form Criteria wise coordinator with team members for preparing documentation and collecting the information required for filling AQAR.

Point No. 2: Discussion on conduction of one day CO-PO Mapping workshop for all teaching staff in collaboration with IQAC.

Resolution: For quality-related institutional processes CO-PO Mapping workshop for all teaching staff are required.

Action taken: E/Tc department in association with IQAC organized CO-PO Mapping workshop for all teaching staff.

Point No. 3: Discussion on conduction of one day Motivational workshop for all Teaching, Nonteaching Staff & UG /PG Students in collaboration with IQAC.

Resolution: For quality-related institutional processes one day Motivational workshop for all Teaching, Nonteaching Staff & UG /PG Students are required.

Action taken: Mr. R R, Kulkarni along with all Mechanical departments staff organized the one-day Motivational workshop for all Teaching, Nonteaching Staff & UG /PG Students.

Point No. 4: Discussion on conduction of one day workshop on Innovative and entrepreneurship Development Program for all UG /PG students in collaboration with IQAC.

Resolution: For quality-related institutional processes one day workshop on Innovative and entrepreneurship Development Program for all UG /PG students are required.

Action taken: Dr. Sham Gupta & Dr. Brijendra Gupta in association with IQAC & all Computer departments organized the one-day workshop on Innovative and entrepreneurship Development Program for all UG /PG students.

Point No. 5: Academic Calendar preparation and Daily Monitoring of Classes.

Resolution: For smooth conduction of institute preparation of academic calendar is required as well as daily monitoring of classes is also required.

Action taken: By referring SPPU academic calendar, Mr. R R Kulkarni along with all department head and Principal finalize the institute academic calendar. For daily





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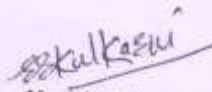
monitoring of classes Department wise two senior faculty members was appointed who is given proper feedback to department head and Principal.

Point No. 6: Any other point with the permission of the chairman.


Resolution: No other points were raised.

Action Taken: Nil.

The meeting ended with thanks to chair.


Mr. R.R. Kulkarni
(IQAC Coordinator)




Prof. B.V. Shinde
Principal
Siddhant College of Engineering
Sudumbare, Pune - 412 109



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Date: 18/10/2019

Cycle 1: 01/07/2019 to 30/06/2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No. 2 (2019-20)

Minutes of Meeting and Action Taken

Date of Meeting	Time	Venue
18/10/2019	01:30 pm	Principal Office

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Mr. G.M. Deshmukh	IQAC Member (Management)
2.	Mr. U.V. Shinde	IQAC Member (Principal)
3.	Mr. H.M. Chaure	IQAC Member (Admin. staff)
4.	Mr. R. R. Kulkarni	IQAC Member (Coordinator)
5.	Ms. K. S. Reddy	IQAC Member (Co- Coordinator)
6.	Dr. P.A. Makasare	IQAC Member (Faculty member)
7.	Mr. B.N. Deshmukh	IQAC Member (Faculty member)
8.	Dr. Deepak Gupta	IQAC Member (Faculty member)
9.	Dr. Shyam Gupta	IQAC Member (Faculty member)
10.	Mr. V.S. Bhatlavande	IQAC Member (Faculty member)
11.	Mr. B.B. Kedar	IQAC Member (Faculty member)
12.	Dr. Brijendra Gupta	IQAC Member (Faculty member)
13.	Mr. D.V. Taras	IQAC Member (Faculty member)
14.	Mr. A.M. Mahatme	IQAC Member (Admin. staff)
15.	Mr. G.B. Mane	IQAC Member (Admin. staff)
16.	Ms. D.R. Babar	IQAC Member (Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

Point No. 1 & 2: Review of minutes of meeting conducted on 05/07/2019.

Resolution: Review and follow-up of IQAC meeting conducted on 05/07/2019.

Action Taken:

- Mr. R R, Kulkarni along with all department head and Principal form Criteria wise coordinator with team members for preparing documentation and collecting the information required for filling AQAR.
- E/Tc department in association with IQAC organized CO-PO Mapping workshop for all teaching staff.
- Mr. R R, Kulkarni along with all Mechanical departments staff organized the one-day Motivational workshop for all Teaching, Nonteaching Staff &

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UG /PG Students.

- Dr. Sham Gupta & Dr. Brijendra Gupta in association with IQAC & all Computer departments organized the one-day workshop on Innovative and entrepreneurship Development Program for all UG /PG students.
- By referring SPPU academic calendar, Mr. R R Kulkarni along with all department head and Principal finalize the institute academic calendar

Point No. 3: Discussion on Syllabus completion.

Resolution: 100 % syllabus is completed during class teaching up to end of semester.

Action Taken: Principal sir is taking the department wise syllabus coverage feedback of theory as well as practical of all semester UG/PG students from Head of department & Informed them to arrange some extra hrs. of teaching if any faculty is required.

Point No. 4: SPPU OR/PR/TW/Online/Endsem exam. of UG/PG Students

Resolution: As per the guideline of SPPU every institute is doing the necessary arrangement of all type of examination for smooth conduction.

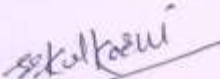
Action Taken: Mr. Bhagwat Kedar ,CEO, along with his team do the necessary arrangement for same.

Point No. 5: Any other point with the permission of the chairman IQAC coordinator

Resolution: No other points were raised.

Action Taken: Nil.

The meeting ended with thanks to chair.


Mr. R.R.Kulkarni
(IQAC Coordinator)




Prof. U.V. Shinde
Principal
Siddhant College of Engineering
Sudumbare, Pune - 412 109



Date: 31/01/2020

Cycle 1: 01/07/2019 to 30/06/2020
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Meeting No. 3 (2019-20)
Minutes of Meeting and Action Taken

Date of Meeting	Time	Venue
31/01/2020	01:30 pm	Principal Office

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Mr. G.M. Deshmukh	IQAC Member (Management)
2.	Mr. U.V. Shinde	IQAC Member (Principal)
3.	Mr. H.M. Chaure	IQAC Member (Admin. staff)
4.	Mr. R. R. Kulkarni	IQAC Member (Coordinator)
5.	Ms. K. S. Reddy	IQAC Member (Co- Coordinator)
6.	Dr. P.A. Makasare	IQAC Member (Faculty member)
7.	Mr. B.N. Deshmukh	IQAC Member (Faculty member)
8.	Dr. Deepak Gupta	IQAC Member (Faculty member)
9.	Dr. Shyam Gupta	IQAC Member (Faculty member)
10.	Mr. V.S. Bhatlavande	IQAC Member (Faculty member)
11.	Mr. B.B. Kedar	IQAC Member (Faculty member)
12.	Dr. Brijendra Gupta	IQAC Member (Faculty member)
13.	Mr. D.V. Taras	IQAC Member (Faculty member)
14.	Mr. A.M. Mahatme	IQAC Member (Admin. staff)
15.	Mr. G.B. Mane	IQAC Member (Admin. staff)
16.	Ms. D.R. Babar	IQAC Member (Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

Point No. 1 & 2: Review of minutes of meeting conducted on 18/10/2019.

Resolution: Minutes & action taken report of meeting conducted on 18/10/2019 were approved.

Point No. 3: Discussion on NSS activity in and around the college campus area in association with SPPU.

Resolution: NSS activities can be done from the team of students in and around 25 km radius of college campus.

Action Taken: NSS coordinator Mrs. Nanda Kulkarni & her team along with 100 students from various department take the initiative for doing NSS activity





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at Kinh Village which is located near college campus.

Point No. 4: Invite industry professionals to float development projects to the students and seek their involvement as project supervisors. Also involve faculty in each of these programs.

Resolution: All the departments should follow the industry mentoring model to increase the involvement of industry professionals in students' projects and grooming them for employment.

Action Taken: TPO & Head of all departments will prepare a data table which includes - name of industry, year of establishment and products to identify the industries. Group of teachers and students can visit these industries to discuss their problems and suggest/implement probable solutions.

Point No. 5: Discussion on Sports & Cultural events in the college campus.

Resolution: Sports & Cultural events in the college campus during the month of February 2020.

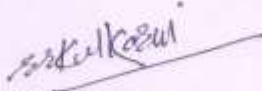
Action Taken: Principal Sir along with all head form the different committee for sports & cultural events and finalize the schedule in the second week of February 2020.

Point No. 6: Any other point with the permission of the chairman IQAC coordinator


Resolution: No other points were raised.

Action Taken: Nil.

The meeting ended with thanks to chair.


Mr. R.R. Kulkarni
(IQAC Coordinator)




Prof. U.V. Shinde
(Principal)
Siddhant College of Engineering
Sudumbare, Pune - 412 109



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Date: 29/05/2020

Cycle I: 01/07/2019 to 30/06/2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting No. 4 (2019-20)

Minutes of Meeting and Action Taken

Date of Meeting	Time	Venue
29/05/2020	11:00 am	Online (zoom)

The following committee members were present online (zoom) for the meeting -

Sr. No.	Name	Designation
1.	Mr. G.M. Deshmukh	IQAC Member (Management)
2.	Mr. U.V. Shinde	IQAC Member (Principal)
3.	Mr. H.M. Chaurse	IQAC Member (Admin. staff)
4.	Mr. R. R. Kulkarni	IQAC Member (Coordinator)
5.	Ms. K. S. Reddy	IQAC Member (Co- Coordinator)
6.	Dr. P.A. Makasare	IQAC Member (Faculty member)
7.	Mr. B.N. Deshmukh	IQAC Member (Faculty member)
8.	Dr. Deepak Gupta	IQAC Member (Faculty member)
9.	Dr. Shyam Gupta	IQAC Member (Faculty member)
10.	Mr. V.S. Bhatlavande	IQAC Member (Faculty member)
11.	Mr. B.B. Kedar	IQAC Member (Faculty member)
12.	Dr. Brijendra Gupta	IQAC Member (Faculty member)
13.	Mr. D.V. Taras	IQAC Member (Faculty member)
14.	Mr. A.M. Mahatme	IQAC Member (Admin. staff)
15.	Mr. G.B. Mane	IQAC Member (Admin. staff)
16.	Ms. D.R. Babar	IQAC Member (Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

Point No. 1 & 2: Review of minutes of meeting conducted on 31/01/2020.

Resolution: Minutes & action taken report of meeting conducted on 31/01/2020 were approved.

Action Taken: Action taken report of the meeting conducted on 31/01/2020 was discussed.

Point No. 3: Discussion on establishing good R & D facilities in selected areas.

Resolution: Dr. Brijendra Gupta has been initiated for this activity.

Action Taken: Dr. Brijendra Gupta is form the members for this activity &

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identified following areas for R & D facilities:

- Electronics in Agriculture
- Power quality and energy conservation
- Process instrumentation
- Cloud computing
- Network security

Point No. 4: During this Covid-19 pandemic situation, it was suggested that all department head will arrange the Online Quiz's competition, Webinar Series, FDPs & Guest Lectures with respect to their specialization area at National/International level & distribute the E-certificate to the qualified participant.

Resolution: It was decided by using Google Quiz, Zoom, Google meet, all the department head, IQAC Coordinator & NSS Coordinator should take this challenge & prepare for online E competition, webinar, FDPs & Guest Lectures, also distribute the E-certificate to the qualified participant.

Action Taken:

- Mr. R R Kulkarni IQAC coordinator organize the Online Quiz's on NAAC Awareness-2020 for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Mrs. Nanda Kulkarni NSS Coordinator & Dr. Deepak Gupta Head IT organize the Online Quiz's on Covid-19 Awareness for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Dr. Deepak Gupta Head IT & his team organize the Online Quiz's on Data Structure for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Mr. B.N. Deshmukh Head Civil & his team organize the E Quiz: Technical Knowledge in the field of Civil Engineering for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Dr. Shyam Gupta Head Comp. & his team organize the E Quiz on Design & Analysis of Algorithms for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Mr. Vallabh Bhatlavande Head E/TC. & his team organize online awareness quiz on Outcome based Knowledge for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Mr. U.V.Shinde Head First year Engg. & Mrs. Nanda Kulkarni- Faculty Coordinator for Subject BEE organize Online Quiz's on Basic Electric Engineering for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Mrs. Nanda Kulkarni PG Coordinator E/TC & her team organize Online Quiz's on Wireless Sensor Network for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.
- Dr. Shyam Gupta Head Comp, Dr. Deepak Gupta Head IT along with Dr.

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Brijendra Gupta has organized the National Webinar on Digital Transformation in Insurance by using zoom cloud meeting for Faculty, Students & Stake holder to enhance Knowledge during Lockdown.

Point No. 5: Any other point with the permission of the chairman IQAC coordinator

Resolution: No other points were raised.

Action Taken: Nil.

The meeting ended with thanks to chair.

Mr. R.R.Kulkarni
(IQAC Coordinator)



Prof. U.V. Shinde
(Principal)
Siddhant College of Engineering
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