

(Approved by AICTE, Recognized by Govt. of Maharashtra and Affiliated to S.P. Pune University & MSBTE)
At. Post - Sudumbare, Tal. - Maval. Dist. - Pune, PIN - 412 109. 

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Website - www.siddhantcoe.edu in

Date: 27/07/2018

# Cycle 1: 01/07/2018 to 30/06/2019

## INTERNAL QUALITY ASSURANCE CELL (IQAC) Meeting No. 1 (2018-19) Minutes of Meeting and Action Taken

	Time	Venue
Date of Meeting		Principal Office
27/07/2018	01:30 pm	Frincipal office

The following committee members were present for the meeting -

Sr. No.	Name	Designation
ALCOHOLD THE CALL	Mr. G.M. Deshmukh	IQAC Member (Management)
1.	Dr. J.R. Panchal	IOAC Member(Principal)
3.	Mr. R. R.Kulkarni	IOAC Member(Coordinator)
	Ms. K. S. Reddy	IOAC Member(Co- Coordinator)
4.	Mr. U.V. Shinde	IOAC Member (Faculty member)
5.	Mr. B.N.Deshmukh	10AC Member (Faculty member)
. 6.	Mr. V.S. Bhatlavande	IOAC Member (Faculty member)
7.	Dr. Brinjedra Gupta	IOAC Member (Faculty member)
8.	Dr. Deepak Gupta	IOAC Member (Faculty member)
9,	Mr.B.B.Kedar	IOAC Member(Faculty member)
10.	Mr. H.M.Chaure	10AC Member(Admin. staff)
11.	Ms. D.R.Babar	IQAC Member(Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

Point No. 1: Review and discussion on Key points of NAAC visit.

Resolution: Review and discussion on NAAC key points were discussed by Mr. R R Kulkarni and minutes of meeting were approved.

Action taken: Criteria wise report was initiated.

Point No. 2: Discussion on Departmental R & D Coordinator.

Resolution: Department wise Faculty members were allotted as an R & D Coordinator concerning with respective department head.

Action taken: Department wise R & D activity started.

Ms. R.R.Kulkarni (IQAC Coordinator) of Englis

Dr. J.R.Panchal P(Principal) Siddhant Gollage of Engineering Sudumbare, Pune - 412 109



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Point No. 3: Industry institute interaction.

Resolution: To increase the industry institute interaction department can invite industry experts as judge/examiner for various technical competitions.

Action taken: Senior Person from Industry can be invited for taking viva of Seminar/Project for UG /PG students.

Point No. 4: Academic Calendar preparation and Daily Monitoring of Classes.

Resolution: For smooth conduction of institute preparation of academic calendar is required as well as daily monitoring of classes is also required.

Action taken: By referring SPPU academic calendar, Mr. R R Kulkarni along with all department head and Principal finalize the institute academic calendar. For daily monitoring of classes Department wise two senior faculty members was appointed who is given proper feedback to department head and Principal.

Point No. 5: Any other point with the permission of the chairman.

Resolution: No other points were raised.

Action Taken: Nil

The meeting ended with thanks to chair.

Askalkosu Ms. R.R.Kulkarni (IQAC Coordinator)

Siddhant Gollage of Engineering Sudumbars, Prac - 412 109



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Date: 26/10/2018

#### Cycle 1: 01/07/2018 to 30/06/2019 INTERNAL QUALITY ASSURANCE CELL (IQAC) Meeting No. 2 (2018-19) Minutes of Meeting and Action Taken

Date of Meeting	Time	Venue
Date of Meeting		Delucinal Office
26/10/2018	01:30 pm	Principal Office

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Mr. G.M. Deshmukh	IQAC Member (Management)
2.	Dr. J.R. Panchal	IQAC Member(Principal)
3.	Mr. R. R.Kulkarni	IQAC Member(Coordinator)
4.	Ms. K. S. Reddy	IQAC Member(Co- Coordinator)
5.	Mr. U.V. Shinde	IQAC Member (Faculty member)
6.	Mr. B.N.Deshmukh	IQAC Member(Faculty member)
7.	Mr. V.S. Bhatlavande	IQAC Member(Faculty member)
8.	Dr. Brinjedra Gupta	IQAC Member(Faculty member)
9.	Dr. Deepak Gupta	IQAC Member(Faculty member)
10.	Mr.B.B.Kedar	IOAC Member(Faculty member)
11.	Mr. H.M.Chaure	IOAC Member (Admin. staff)
12.	Ms. D.R.Babar	IQAC Member(Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

Point No. 1: Review of MoM of IQAC meeting conducted on 26/07/2018.

Resolution: Review of MoM of IQAC meeting conducted on 26/07/2018 was taken and minutes of meeting were approved.

Point No. 2: Action taken report of the meeting conducted on 26/07/2018.

Resolution: Action taken report of the meeting conducted on 26/07/2018 was discussed. Point No. 3: Discussion on the mutually beneficial collaboration between the college and selected industries to be established.

Resolution: To increase the industry institute interaction department can do the MoUs of Industries.

Ms. R.R.Kulkarni (IQAC Coordinator)



Dr. J.R.Panchal . (Principal)

Siddhent Galleng of Engineering Sudumbara, Prime - 412 109



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Action taken: MoUs of all the departments can be done with the help of TPO-HR meet at college campus.

Point No. 4: Discussion on feedback from students, parents and stakeholders.

Resolution: For quality-related institutional processes feedback is taken from students, parent and stakeholders is required.

Action taken: Mr. R R Kulkarni along with all department head and Principal form the senior faculty teams for taking the feedback from students, parent and stakeholders.

Point No. 5: Any other point with the permission of the chairman.

Resolution: No other points were raised.

Action Taken: Nil

The meeting ended with thanks to chair.

Ms. R.R.Kulkarni (IQAC Coordinator)

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Dr. J.R.Panchal (Principal)

Sudumbara Pese - 412 109



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Date: 25/01/2019

# Cycle 1: 01/07/2018 to 30/06/2019 INTERNAL QUALITY ASSURANCE CELL (IQAC) Meeting No. 3 (2018-19) Minutes of Meeting and Action Taken

Date of Meeting	Time	Venue
25/01/2019	01:30 pm	Principal Office

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Mr. G.M. Deshmukh	IQAC Member (Management)
2.	Dr. J.R. Panchal	IQAC Member(Principal)
3,	Mr. R. R.Kulkarni	IQAC Member(Coordinator)
4.	Ms. K. S. Reddy	IQAC Member(Co- Coordinator)
5.	Mr. U.V. Shinde	IQAC Member (Faculty member)
6.	Mr. B.N.Deshmukh	IQAC Member(Faculty member)
7.	Mr. V.S. Bhatlavande	IQAC Member(Faculty member)
8.	Dr. Brinjedra Gupta	IQAC Member(Faculty member)
9.	Dr. Deepak Gupta	IQAC Member (Faculty member)
10.	Mr.B.B.Kedar	IQAC Member(Faculty member)
11.	Mr. H.M.Chaure	IQAC Member(Admin. staff)
12.	Ms. D.R.Babar	IQAC Member(Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

Point No. 1: Review of MoM of IQAC meeting conducted on 26/10/2018.

Resolution: Review of MoM of IQAC meeting conducted on 26/10/2018 was taken and minutes of meeting were approved.

Point No. 2: Action taken report of the meeting conducted on 26/10/2018.

Resolution: Action taken report of the meeting conducted on 26/10/2018 was discussed.

Point No. 3: Discussion on NSS activity in and around the college campus area under IQAC.

Resolution: NSS activities can be done from the team of students in and around 25 km radius of college campus.

Ms. R.R.Kulkarni (IQAC Coordinator)

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Dr. J.R.Panchal

Siddhant Gollege of Engineering Sudumbars, Pune - 412 105



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Action Taken: NSS coordinator form the team of 100 students from various department and register the college at SPPU for doing NSS activities in and around 25 km radius of college campus.

Point No. 4: Discussion on Training and Placement of final year students.

**Resolution:** For quality-related institutional processes Training and Placement of final year students is required.

Action taken: Mr. R R Kulkarni along with all department head and Principal have done the meeting with TPO regarding how to do the 100% Placement of final year students.

Point No. 5: Any other point with the permission of the chairman.

Resolution: No other points were raised.

Action Taken: Nil

The meeting ended with thanks to chair.

Ms. R.R.Kulkarni (IQAC Coordinator) Page 2 of 2

Dr. J.R.Panchal

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Date: 31/05/2019

### Cycle 1: 01/07/2018 to 30/06/2019

#### INTERNAL QUALITY ASSURANCE CELL (IQAC) Meeting No. 4 (2018-19) Minutes of Meeting and Action Taken

Date of Meeting	Time	Venue
31/05/2019	01:30 pm	Principal Office

The following committee members were present for the meeting -

Sr. No.	Name	Designation
1.	Mr. G.M. Deshmukh	IQAC Member (Management)
2.	Dr. J.R. Panchal	IQAC Member(Principal)
3.	Mr. R. R.Kulkarni	IQAC Member(Coordinator)
4.	Ms. K. S. Reddy	IQAC Member(Co- Coordinator)
5.	Mr. U.V. Shinde	IQAC Member (Faculty member)
6.	Mr. B.N.Deshmukh	IQAC Member(Faculty member)
7.	Mr. V.S. Bhatlavande	IQAC Member(Faculty member)
8.	Dr. Brinjedra Gupta	IQAC Member(Faculty member)
9.	Dr. Deepak Gupta	IQAC Member(Faculty member)
10.	Mr.B.B.Kedar	IQAC Member(Faculty member)
11.	Mr. H.M.Chaure	IQAC Member(Admin. staff)
12.	Ms. D.R.Babar	IQAC Member(Admin. staff)

Following points of agenda were discussed in detail and following resolutions were passed.

Point No. 1: Review of MoM of IQAC meeting conducted on 25/01/2019.

Resolution: Review of MoM of IQAC meeting conducted on 25/01/2019 was taken and minutes of meeting were approved.

Point No. 2: Action taken report of the meeting conducted on 25/01/2019.

Resolution: Action taken report of the meeting conducted on 25/01/2019 was discussed.

Point No. 3: Discussion on plan of action for preparation of NAAC -AQAR for 1 st cycle under IQAC.

Resolution: Mr. R R Kulkarni (IQAC coordinator) informed about AQAR Framework by NAAC.

Exallow. Ms. R.R.Kulkarni (IQAC Coordinator)

Dr. J.R.Panchal

(Principal) Sudumitara, Pune - 412 109



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Action Taken: Mr. R R Kulkarni along with all department head and Principal have done discussion on the AQAR format of NAAC.

Point No. 4: Discussion on Faculty development Programme.

**Resolution:** For quality-related institutional processes Faculty development Programme is required.

Action taken: Mr. R R Kulkarni along with all department head and Principal have done the meeting with President regarding conduction of Faculty development Programme at College Campus.

Point No. 5: Discussion on Planning for Departmental Internal Audit.

Resolution: For quality-related institutional processes Departmental Internal Audit is required.

Action Taken: Mr. R R Kulkarni along with all department head and Principal have done the meeting with President regarding conduction of Faculty development Departmental Internal Audit.

Point No. 6: Any other point with the permission of the chairman.

Resolution: No other points were raised.

Action Taken: Nil

The meeting ended with thanks to chair.

Ms. R.R.Kulkarni (IQAC Coordinator)

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Dr. J.R.Panchal (Principal)

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